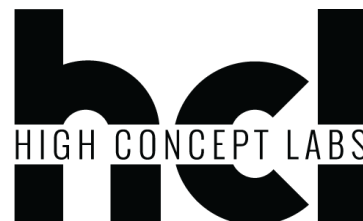


Call for Board of Directors



High Concept Labs (HCL) seeks board members interested in shaping the future of our organization.

High Concept Lab's Board of Directors is seeking inspired new members to help provide active, forward-thinking leadership of the organization in service of its mission through the contribution of expertise, resources and networks.

This is a terrific opportunity for an individual who is familiar with our work and passionate about HCL's mission and the artistic practices supported by HCL. We seek strategic thinkers, artists, arts advocates, and representatives from a variety of professional fields and backgrounds to support the organization's many goals, among them that we remain equitable, inclusive, wide-reaching and support artists' experimentation in the interest of lasting creative growth. The HCL board is a great way to connect with Chicago's vibrant arts and culture community.

The Board of Directors is a group of up to nine people with a range of perspectives, experiences, and backgrounds who reflect the artists and communities we serve, with one member of HCL's Artistic Advisory Council serving in a dedicated representative position. HCL is committed to racial equity and accessibility. We are seeking individuals who are committed to working towards HCL's mission within a framework of anti-racism, inclusion, accessibility and belonging.

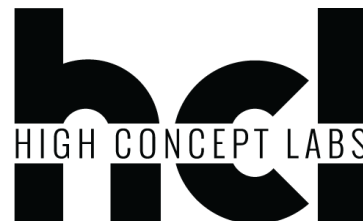
We look forward to hearing from you if you are interested in:

- Participating in the governance of a non-profit organization;
- Increasing interconnectivity among Chicago arts organizations;
- Envisioning and bringing about a future where more artists are well-resourced;
- Expanding visibility and opportunity for artists;
- Expanding where art gets made and seen in Chicago
- The creative development process of artists across disciplines;
- Learning the ins and outs of how nonprofits work in our current economic landscape and identifying as well as executing effective paths forward.

To learn more about HCL, visit highconceptlabs.org and meet the [current team](#).



Call for Board of Directors



Key Responsibilities

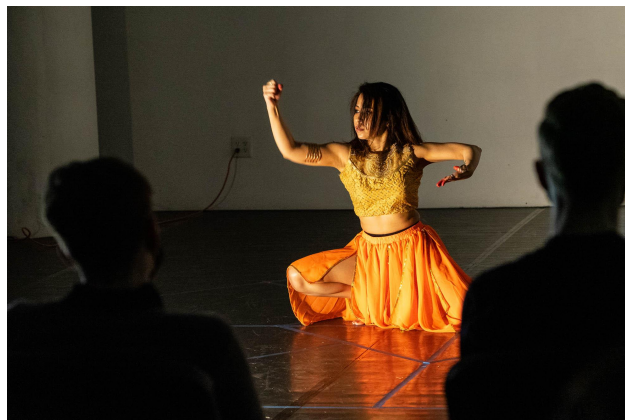
Stewardship:

- Collaborate with staff and board members to develop and implement organizational objectives
- Interpret the organization's work and values;
- Serve and represent HCL stakeholders through annual budget processes, business decisions, and strategic goals;
- Contribute to ongoing work towards equity, inclusion, and anti-racism;
- Stay informed about current programming;
- Provide oversight of and support to executive leadership;
- Act as a catalyst for positive change;
- If needed, attend Legal & Fiduciary Responsibilities training upon commencement of the first board term.



Outreach & Development:

- Promote and attend a variety of public programs and fundraising events;
- Represent the organization and act as a spokesperson within your network;
- Extend personal invitations to potential supporters, continually expanding our network of donors;
- Grow partnerships and relationships with external communities when able;
- Commit to an annual financial contribution of an amount that is personally significant to you (a \$250 minimum donation is encouraged).

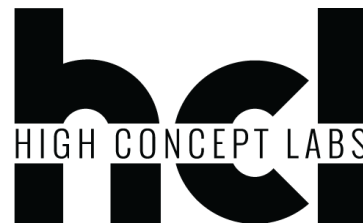


Consultation and Expertise:

- Attend and actively participate in Board and committee meetings..
- Support HCL through professional expertise and consultation.



Call for Board of Directors



Time Commitment & Structure

- Average time commitment is 4-10 hours per month, including attending events.
- **The initial board term is one year.** Subsequent terms are two years and renewable.
- **Board meetings are held monthly**, typically virtually from 5:00–6:30 pm, except for the first meeting of each quarter, which is held in person from 5:30-7:00 pm.
- An Annual Meeting will include the Board of Directors, staff, and Artistic Advisory Council to reflect upon the past year and strategically look ahead.
- Directors are encouraged to consider officer positions and join ad hoc committees.
- HCL seeks to nurture a strong community among its leadership, artists, and audiences. Attendance at any additional social gatherings is encouraged.

Skills & Qualifications

Priority will be given to applicants who have professional experience in areas of need to the organization such as finance, meeting facilitation, project management, governance, public relations, data assessment, and the performing arts. Additionally, High Concept Labs is committed to having a diverse board of directors in regards to race, ethnicity, class, gender identity, sexual orientation, and physical ability.

How to Apply

Send an email with the following to apply@highconceptlabs.org:

- A letter to regarding your interest in joining the HCL Board of Directors and your connection to our work, mission, and values;
- A resume, CV, bio, website, or LinkedIn profile that summarizes qualifications.

The Selection Process

Applications will be reviewed on a rolling basis. Compelling candidates will be invited to meet with representatives of the HCL Board. Finalists will be presented to the Board for a vote, with invitations to join the board extended immediately following.



High Concept Labs does not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. These activities include, but are not limited to, hiring and firing of staff, selection of volunteers and vendors, and provision of services.